

**ST. JOHN NEUMANN CATHOLIC SCHOOL  
MINUTES OF MEETING  
BOARD OF DIRECTORS  
SEPTEMBER 17, 2024**

The regular monthly meeting of the Board of Directors of the St. John Neumann Catholic School was held at 2415 E. Orman Ave., September 17, 2024, commencing at 6:30 p.m. Prayer was said in executive session.

**BOARD MEMBERS PRESENT:** Renee Greenway, President, Michael Salardino, Vice President; Chad Pfeif (Treasurer); John Keilbach, Shannon Baker, and Daniel Ramirez. Joe Welte was absent.

**AGENDA:** A motion was made to approve the agenda as submitted.

**OPEN FORUM:** Jim Vigil was in attendance. He has been the president of the Board of the Father Powers Basketball League. They partnered with St. John Neumann Catholic School in 1970. He presented to the board a check in the amount of \$25,000 as they are dissolving the Father Powers Basketball League. The board expressed how very grateful they were and how much they truly appreciated Father Powers for their generosity to this school over the years. After Jim left the meeting, Stephanie Smith suggested naming a bench after Father Powers on the outside playground and maybe put a plaque on the bench stating Father Powers Basketball Court. Stephanie also suggested even having Jim as a community board member.

**CONSENT AGENDA:** Michael Salardino moved and John Keilbach seconded the motion to approve the minutes. All approved and the motion passed.

**COMMUNICATION:** None.

**ADMINISTRATOR'S REPORT:**

- Julie Naccarato said we are at 117 students total for the school right now. PreK is strong with 24 and Preschool has 8.
- Chad will be able to do a report to see where we are making money.
- Stephanie Smith explained about having some families that may not be able to pay next year in kindergarten. Michael Salardino said we should find a way to keep some of those students that may not be able to afford Catholic education. We are growing our best population through UPK. Michael Salardino said we cannot lower our standards. Michael also asked about our 5<sup>th</sup> grade class staying for next year and Stephanie told the board that maybe 6-8 students may possibly stay. Michael said we need to have a game plan for students staying for 8 years. Renee Greenway said Mr. Fabian is a great addition to the staff.

- Chad Pfeif suggested we should approach St. Therese Catholic School regarding a joint middle school. St. Therese does not have a UPK program. Renee said maybe Mr. Fabian could do a combined science class.
- The first mass with Bishop Berg was September 4 and went well.
- The fire extinguishers were inspected, and we have an extra one for the bus.
- The middle school went to Milberger Farms and they learned a lot.
- The fire inspection was completed September 10. The fireman asked about the drop ceiling in the lab, and Houston Construction was here and they said there is some work that needs to be done in that room with the joices. All Phase will do sample and then Houston will do work on the ceiling. Julie Naccarato also mentioned about the ceiling in the boys bathroom in the middle school hallway. We have had Houston doing a lot of maintenance. Ysa Rodriguez, our head custodian, is an asbestos specialist. He went to a class in June.
- Father Joe Vigil dedicated the Rita Baca Cafe on September 13. We also had the Round Up that day and it brought in approximately \$647 in profit.
- Third grade is more tech driven and Chad Pfeif said he is happy about that. Chad also asked how the second grade teacher is doing and Stephanie said she is very happy so far.

### **OLD BUSINESS:**

- Bingo – Renee said we need to do a couple more games manager trainings. On October 6, John Keilbach is going to be the games manager. We are going to try and get a hold of some people that may come to do some training.
- We are using Track It Forward for our volunteers. We need to keep emphasizing Bingo.
- There was a suggestion made that we should send a thank you to the parents that go to bingo and put it in the Panther Pointer. These volunteers will go into a drawing and if you sign up for bingo between the hours of 12 and 3, you get 2 entries.
- We have not heard anything on the exterior lighting thing yet.

### **NEW BUSINESS:**

- We got 20 new walkie-talkie radios. We need to work on radio protocols with the teachers.
- There is an insurance increase. John Keilbach said, in the future, we are going to have to watch out for more increases.
- We have not been doing asset depreciation. Chad Pfeif suggested anything over \$2,500 is single item and it is a depreciable asset. John made a motion that anything over \$2,500 is a depreciable asset and Chad seconded the motion. All approved and the motion passed. Stephanie Smith asked what is the rule for the administrators to be able to purchase without board approval. Chad suggested a \$2,000 purchase. Chad made a motion for the administrators to be able to purchase without board approval if its \$2,000 or less. Michael Salardino seconded the motion; all approved and the motion passed.

- John Keilbach said he is concerned that there is a person looking at school websites to make sure they are legitimate. Stephanie Smith said she created the JNEA website and we are not linked to any search. We may need to upload the agendas and minutes to the google website.
- Father Joe Vigil asked Julie Naccarato about St. John Neumann giving the priests that are doing our masses a gas stipend. The state gas stipend is 67 cents a mile. Michael Salardino made a motion to give the visiting priests a gas mileage stipend and John Keilbach second the motion. All approved and the motion passed.
- Chad Pfeif made a motion to write off 2 accounts in AR and Michael Salardino second the motion. All approved and the motion passed.

**ANNOUNCEMENTS:**

- The next meeting will be held on October 15, 2024. Chad Pfeif will bring dinner.

**ADJOURNMENT:** The meeting was adjourned at 8:05 p.m.

Respectfully submitted,

Cheryl Salay, Recording Secretary